

**MONTGOMERY COUNTY, MARYLAND**  
**DIVISION OF TREASURY – EXCISE TAX UNIT**  
255 Rockville Pike, Suite L-15  
Rockville, Maryland 20850  
(240) 777-8994

**ROOM RENTAL TRANSIENT TAX RETURN**

**IMPORTANT**

Name	
Address	
Phone (     )	Room Rental Tax Account No.: <table border="1" style="display: inline-table; width: 100px; height: 20px; vertical-align: middle;"></table>

1. This return must be filed on or before the last day of the month immediately following the period for which the return is filed.
2. A return must be filed even though no tax is due.
3. See page titled Room Rental-Transient Tax Information.

If business has been discontinued or sold, state whether:

Permanent – give date \_\_\_\_\_

Temporary – give date from \_\_\_\_\_ to \_\_\_\_\_

Sold – give effective date \_\_\_\_\_

Purchaser's Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Address \_\_\_\_\_

**I. COLLECTIONS**

1. Total Room Rental Collected for Month of \_\_\_\_\_ 20\_\_\_\_\_ \$ \_\_\_\_\_

2. Deductions from Total Room Rental Collected:

(a) Room Rental Collections from Non Transients \$ \_\_\_\_\_

(b) Exemptions for Foreign Government Officials \$ \_\_\_\_\_

(c) Other (**Attach Schedule**) \$ \_\_\_\_\_

3. Total Lines 2a, 2b and 2c \$ \_\_\_\_\_

4. Net Room Rental Collections Subject to Tax (Line 1 less Line 3) \$ \_\_\_\_\_

**II. TAX COMPUTATION**

5. Tax Collected and Remitted Herewith (7% of Line 4) \$ \_\_\_\_\_

If payment is delinquent:

(a) Interest @ 1% per month or fraction of a month \$ \_\_\_\_\_

(b) Penalty @ 5% per month or fraction of a month (maximum = 25%) \$ \_\_\_\_\_

6. Total Tax Due (Including Interest and Penalty, if any) \$ \_\_\_\_\_

*Make check payable to: **Montgomery County, Maryland**, mail one copy of report with remittance to above address*

I declare under penalty of perjury, that this report has been examined by me and to the best of my knowledge and belief is a true, correct and complete report.

\_\_\_\_\_  
Signature Title Date

\_\_\_\_\_  
Type or print name of signer